

**Bed linen** is provided in the unit and residents are responsible for their own bed-making and stripping their beds on the final day. Spare linen is stored in each unit. Any soiled or wet linen should be rinsed in the washing machine, dried thoroughly and then put in a labelled plastic sack for collection. Anyone handling soiled/wet linen should use disposable gloves and a plastic apron (these are supplied in the emergency linen cupboard) and should be disposed of in the clinical waste bin (see below).

**Tea Towels** groups should bring their own tea towels.

**Drying Room** - each unit, including camp has a heated drying room. In addition there is a tumble dryer (20p coins required) in the garage. **CHILDREN MUST NOT BE ALLOWED IN THE GARAGE UNSUPERVISED AND MUST NOT BE ALLOWED TO OPERATE THE MACHINERY.**

**Catering** - all units, including Camp, have fully equipped kitchens with fridges, freezers, cookers and microwaves and plenty of storage space.

**Recycling** - Please wash tins, glass etc. before placing them in the recycling containers provided in each unit. At the end of your stay they will need to be taken to the recycling bins in the car park next to the large container.

\*Please note, leave any paper for recycling in the box in the unit.

**Shopping** - groups should bring all their own provisions. Great Longstone and Ashford (approx. 1 mile) have a number of general stores, including newsagents and post offices. Bakewell (approx 3 miles) has Chemists' shops and a large supermarket.

**Milk** can be ordered on your final booking form. A note showing each day's order is displayed in one of the windows. Delivery is not always in time for breakfast.

**Deliveries are Monday, Wednesday and Friday only and money will be collected by the dairy.**

**Cleaning** - sweeping brushes, mops and buckets are provided in each unit but groups are asked to supply their own cleaning fluids, washing up liquid, dishcloths and scouring pads. Residents are responsible for keeping their own areas clean and tidy. Please note that we **do not provide tea-towels.**

**Outdoor footwear** must not be worn inside - there is provision for boots and shoes to be left in the entrance to each unit.

**Litter** - litter bins are deliberately not provided outside and leaders are expected to emphasise the need to prevent litter and to organise a litter hunt on the last day of their visit.

## **Vacating the Unit**

**Weekly groups** are asked to vacate bedrooms by 9.30 am and the whole building by 10 am on Fridays. You will be allocated a room for your luggage and Camp toilets will be open for the remainder of the day.

**Weekend groups** - The whole unit is available until your departure.

**Disposal of Waste** - Thornbridge has its own sewerage system and items which are normally classed as disposable will block the drains and pipes. Please ensure that all members of your group are aware of this. The following items **must not** be flushed down the toilets:

**Paper towels:** put in waste bins

**Sanitary items:** put in sanibins in female toilets

**Fat and oil:** replace in original containers and put in wheelie bins

**Clinical waste:** first aid items; nappies; incontinence sheets - there is a special bin provided in each unit - use disposable gloves/aprons if necessary. Containers for the disposal of sharps and extra yellow bin liners are available from the office.