



FARM FIRE PRACTICE NOTES

The fire alarm is a loud siren.

Please ask all residents to take time to read through the Fire Notes on the inside of their bedroom doors before talking through the fire procedure.

In the event of a fire everyone must vacate the building, assemble at the fire assembly point and wait to be counted. You must, therefore, know the exact number of people in your group at all times.

At night people should ensure that their roommates are awake before leaving, and should grab a coat/jacket or something to keep warm. Everyone should be discouraged from taking any personal possessions with them.

The assembly point is in the car park (beyond the minibus park) - sign on pine tree.

You may wish to conduct a simulated fire drill. To do this talk through the principles of the drill thoroughly with the group. Explain where all the exits from the Farm are.

The following are the normal exits in case of fire and should be used in the simulated drill:

Rooms upstairs (Ashford Black Marble & Treak Cliff) Down the stairs, turn left towards the showers - fire exit door on right - once outside turn right..

Carlswark - turn left in to the vestibule and out of the main door

Blue John, Speedwell and Giants: - use the fire exit in Speedwell - walk straight forward and then turn right - round the end of the building. **NB: People sleeping in Speedwell must not move furniture across the fire exit and should be encouraged to keep the floor clear.**

Poole's - exit either through the kitchen door or through Speedwell.

Send the group to their rooms to put on suitable clothing and footwear. Make sure that you have discussed the need to be quiet, the need to walk and how and where to gather to be counted. After a short time sound an 'alarm' a whistle can be used for this - and observe the group moving in an orderly fashion to the assembly point.