

LODGE NOTES

Welcome to Thornbridge Outdoors. If you have not visited the Centre before please take time to become familiar with both the building and the grounds.

There is an INFORMATION FOLDER in the dining room containing emergency telephone numbers, site plan and other useful information. A separate folder contains details of local doctors and hospitals.

ROOM LIST:

Our 'Lodge room list' can be found in the forms section of the website for you to download and enter your groups' names and addresses in preparation for your visit.

If you are a weekend group you will need to put it in the envelope on the clip on the office door on the first evening of your stay.

If you are a weekday group please hand it to reception on arrival.

RECREATION ROOM / LOW ROPES / BOULDER / HIGH ROPES / SKY ROPES

The recreation room is a shared facility, available for use by all resident groups - please check its availability beforehand. If locked, there will be a key (blue tag) on the set of unit keys provided. The key for the games cupboard is the small brass one - please ensure that all the equipment is returned to the cupboard after use. Please note that the Low Ropes / High Ropes / Boulder/Sky Ropes must only be used when supervised by an approved member of staff.

STORES:

Please ensure that everything is booked out and recorded back as you will be responsible for any losses at the end of your stay. Our signing in/out sheet for equipment can be found in the 'forms' section of the website for you to download and enter group names in preparation for your visit.

Boots should be cleaned (underneath as well!) taking care not to get the insides wet and then left in pairs on the stores counter, or in the drying room with the green door, at the end of the stores building if they get accidentally wet inside!

FIRE

We strongly recommend that you talk through in detail what to do in the event of a fire. The Fire Assembly Point is in the car park (look for a green Fire Assembly Point sign on a fir tree beyond the minibus parking area). Should it be necessary to call the fire brigade your location is: Thornbridge Outdoors, Great Longstone, Derbyshire, DE45 1NY (**GRID REFERENCE: 196 710**)

DOGS

Please note that **NO DOGS** are allowed on site.

DRYING ROOM The Drying Room is just inside the main door of the building. This room is permanently heated to help you recycle wet clothing quickly!

TUMBLE DRYER

There is a tumble dryer in the garage which you can use; you will need a supply of 20p pieces. The garage has a large sliding green door facing 'The Farm'. Entry is through the side door.

LITTER

Large green wheelie bins are located in the main car park. Please ensure that the site is kept clean and tidy during your stay.

Recycling bins should be emptied into the named wheelie bins in the car park. Please wash the recycling bins before replacing them in the kitchen.

OTHER USERS

There are likely to be other groups at Thornbridge during your stay. Please be considerate and keep noise to a minimum at night time.

LOST PROPERTY

Before you leave, please do a final check round to make sure that no-one has left anything.

EVALUATION FORM

On departure, please fill in the evaluation form and leave it in the 'Lodge folder'.

CLEANING

In order to clean and prepare the unit for the next group, it is essential that departing groups complete the tasks on the checklist provided in your 'Lodge folder'. Basic cleaning equipment is provided.

Thankyou for your co-operation. We hope you enjoy your stay.