

## 18 GENERIC RISK ASSESSMENT – ACTIVITY LED BY SCHOOL – CYCLING

**Leader competence must be approved by LEA Outdoor Education Adviser (OEA). Depending on venue, leader must be regular cyclist and have cycled route. For “mountain biking” on steep terrain, training required. For remote locations, other qualification required.**

HAZARD	RISK	PERSONS AT RISK	CONTROL MEASURES	COMMENTS/ ACTIONS	RESIDUAL RISK RATING	INITIAL IF ALL IN PLACE
Traffic accident	Injury, possible fatality	Pupils, staff	<ul style="list-style-type: none"> <li>• Suitable route off-road or on quiet roads</li> <li>• Each route must be pre-cycled and individually risk assessed by leader with advice from LA Outdoor Education Adviser, if necessary</li> <li>• Supervision arranged: small groups usually max 12, two leaders, who are competent cyclists</li> <li>• Supervision planned for any serious road junctions etc</li> <li>• Helmets worn and fitted correctly</li> </ul>	<p>Written specific risk assessment and/or operating procedure</p> <p>Ongoing assessment by leader at start and during activity</p>	<b>Low</b>	
Fall onto bike	Injury	Pupils, staff	<ul style="list-style-type: none"> <li>• Size of bike must be correct for rider. Check rider can “stand-over” the cross bar</li> </ul>		<b>Low</b>	
Mechanical fault	Possible fatality, injury	Pupils, staff	<ul style="list-style-type: none"> <li>• Cycles used are road/route worthy. If pupils are using own bikes, cycles brought to school for inspection by leader prior to day. Unsuitable cycles not permitted</li> <li>• Simple tools and spares carried</li> <li>• Breakdown plan agreed. Pupils must not be left on their own</li> </ul>	Information to parents stating standards required. Check size, steering, brakes, cycles, gears, helmets etc.	<b>Low</b>	
Group control, lost pupil	Injury, possible fatality	Pupils, staff	<ul style="list-style-type: none"> <li>• Close supervision, two leaders with each group. Maps carried. Large groups split into small groups each with leaders known to pupils. Overall leader remains in touch with all groups and can re-group effectively at agreed points. Pupils briefed as to what to do if lost.</li> </ul>	Pre-planning of route and supervision	<b>Low/ Medium</b>	

*This generic risk assessment for school use identifies the common hazards and control measures associated with this type of visit or activity. Before undertaking the activity, the **GROUP LEADER** must also make an “**EVENT-SPECIFIC**” assessment of any risks associated with their particular visit, including the **SITE, GROUP, ACTIVITIES, STAFFING & TRAVEL**.*

LOCATION OF VISIT:

DATE(S):

ASSESSMENT CARRIED OUT BY: NAME:

SIGNED:

DATE: