

## 19 GENERIC RISK ASSESSMENT - SCHOOL LED ORIENTEERING

**Leader competence: Except for enclosed safe areas (e.g. school site or centre) leader competence must be approved by LEA Outdoor Education Adviser (OEA). British Orienteering Federation (BOF) training (e.g.: BOF teacher/leader, instructor, coach) required for certain locations and events.**

HAZARD	RISK	PERSONS AT RISK	CONTROL MEASURES	COMMENTS/ACTIONS	RESIDUAL RISK RATING	INITIAL IF ALL IN PLACE
Natural and artificial hazards Running over rough ground, running through woodland areas	Injury	Pupils, staff	<ul style="list-style-type: none"> <li>Use of suitable areas, site specific risk assessment with advice from technical adviser (BOF Schools Development Officer or regional coach)</li> <li>Appropriate footwear, full body cover advice to pupils</li> <li>First aider present and first aid equipment available</li> </ul>	Pre-visit - site specific risk assessment  Information to pupils and parents	<b>Low</b>	
Extreme weather, cold or sun/heat injury	Cold injury, possible fatality	Pupils, staff	<ul style="list-style-type: none"> <li>Consideration of forecast, use of suitable clothing and equipment, dry spare clothing and emergency equipment; set suitable finish time. Arrange emergency procedures</li> </ul>	Pre-planning, equipment lists to group, kit checked before departure	<b>Low</b>	
Getting lost, abuse by public	Injury, possible fatality	Pupils, staff	<ul style="list-style-type: none"> <li>Each venue visited and individually risk assessed by leader with advice from technical adviser</li> <li>Pupils normally run in pairs</li> <li>Supervision planned particularly at key junctions</li> <li>Plan made for emergency e.g. lost pupil</li> <li>Provide accurate maps correctly copied or pre-marked in waterproof covering if necessary</li> </ul>	Written specific risk assessment and/or operating procedure  Ongoing assessment by leader at start and during activity	<b>Low</b>	
Pre existing medical condition (asthma, epilepsy, diabetes etc)	Illness possible fatality	Pupils, staff	<ul style="list-style-type: none"> <li>Use recommended parental information and consent forms</li> <li>Ensure medication available</li> <li>Plan suitable courses using pairing, shadowing or close supervision as appropriate</li> </ul>	Obtain information from parents and ensure medication available	<b>Low</b>	

*This generic risk assessment for school use identifies the common hazards and control measures associated with this type of visit or activity. Before undertaking the activity, the **GROUP LEADER** must also make an “**EVENT-SPECIFIC**” assessment of any risks associated with their particular visit, including the **SITE, GROUP, ACTIVITIES, STAFFING & TRAVEL**.*

LOCATION OF VISIT:

DATE(S):

ASSESSMENT CARRIED OUT BY: NAME:

SIGNED:

DATE: