

20 GENERIC RISK ASSESSMENT – SCHOOL LED GROUP TO ORGANISED ORIENTEERING EVENT

Leader competence: at British Orienteering Federation (BOF) events, leader should be a proficient orienteer, e.g. regular participant in local orienteering events. At introductory events specifically organised for schools, leaders may have limited experience but should attend pre-event briefing.

HAZARD	RISK	PERSONS AT RISK	CONTROL MEASURES	COMMENTS/ACTIONS	RESIDUAL RISK RATING	INITIAL IF ALL IN PLACE
Natural and artificial hazards, Running over rough ground, running through woodland areas	Injury	Pupils, staff	<ul style="list-style-type: none"> • Check that organised event is BOF approved • If BOF event, venue will have been risked assessed by organiser and suitable routes planned • Appropriate footwear, full body cover, advice to pupils 	Information to pupils and parents	Low	
Extreme weather, cold or sun/heat injury	Cold injury, possible fatality	Pupils, staff	<ul style="list-style-type: none"> • Consideration of forecast, use of suitable clothing and equipment, dry spare clothing and emergency equipment 	Pre-planning, equipment lists to group, kit checked before departure	Low	
Getting lost, abuse by public	Injury, possible fatality	Pupils, staff	<ul style="list-style-type: none"> • At most events, there will be many orienteers on the course who will help minimise these hazards • Choose suitable routes for participants with advice from organisers if necessary • Assist pupils with preparation for their run • Younger pupils can run in pairs on easier courses • School staff remain at agreed location (e.g. finish) so that pupils can locate them 	Ongoing assessment by leader at start and during activity	Low	
Pre-existing medical condition (asthma, epilepsy, diabetes etc)	Illness, possible fatality	Pupils, staff	<ul style="list-style-type: none"> • Use recommended parental information and consent forms • Ensure medication available • Plan suitable courses using pairing, shadowing or close supervision as appropriate 	Obtain information from parents and ensure mediation available	Low	

BOF: British Orienteering Federation

*This generic risk assessment for school use identifies the common hazards and control measures associated with this type of visit or activity. Before undertaking the activity, the **GROUP LEADER** must also make an “**EVENT-SPECIFIC**” assessment of any risks associated with their particular visit, including the **SITE, GROUP, ACTIVITIES, STAFFING & TRAVEL**.*

LOCATION OF VISIT:

DATE(S):

ASSESSMENT CARRIED OUT BY: NAME:

SIGNED:

DATE: