

## 21 GENERIC RISK ASSESSMENT – STANDING CAMPS Page 1

**Leader competence must be approved by school approval system. Leader must have recent and relevant experience and/or training of camping and equipment to be used.**

HAZARD	RISK	PERSONS AT RISK	CONTROL MEASURES	COMMENTS/ ACTIONS	RESIDUAL RISK RATING	INITIAL IF ALL IN PLACE
Extreme weather, cold or sun/heat injury	Cold injury/ possible fatality	Pupils, staff	<ul style="list-style-type: none"> <li>Seasonal (usually April – October) activity, consideration of forecast, use of suitable clothing and equipment, dry spare clothing and emergency equipment</li> </ul>	Pre-planning, equipment lists to group, kit checked before departure	<b>Low</b>	
Hazards on site and immediate surrounds	Drowning, falls, injury, possible fatality,	Pupils, Staff	<ul style="list-style-type: none"> <li>Site must be visited and individually risk assessed</li> <li>Camp rules or operating procedure agreed to minimise risks</li> <li>Appropriate supervision arranged</li> </ul>	Written specific risk assessment and/or operating procedure Ongoing assessment by leader during camp	<b>Low</b>	
Site security – unauthorised entry by intruder or exit by pupil	Possible fatality, injury	Pupils, staff	<ul style="list-style-type: none"> <li>Site chosen with minimal public access</li> <li>Leaders sleep in tents close to pupils (leaders may sleep in tents with infant or special needs pupils)</li> <li>Close supervision by experienced staff</li> <li>Local police informed of location if not using an established camp site</li> </ul>	Risks reduced but pupils and parents understand all risks cannot be eliminated	<b>Low</b>	
Equipment failure	Injury	Pupils, staff	<ul style="list-style-type: none"> <li>Equipment used has been properly maintained and checked before use. Erected by competent staff. Staff monitor guy lines and equipment daily</li> </ul>		<b>Low</b>	

*This generic risk assessment for school use identifies the common hazards and control measures associated with this type of visit or activity. Before undertaking the activity, the **GROUP LEADER** must also make an “**EVENT-SPECIFIC**” assessment of any risks associated with their particular visit, including the **SITE, GROUP, ACTIVITIES, STAFFING & TRAVEL**.*

LOCATION OF VISIT:

DATE(S):

ASSESSMENT CARRIED OUT BY: NAME:

SIGNED:

DATE:

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HAZARD	RISK	PERSONS AT RISK	CONTROL MEASURES	COMMENTS/ACTIONS	RESIDUAL RISK RATING	INITIAL IF ALL IN PLACE
Fire, heat hazards	Injury, burns, scalds, possible fatality	Pupils, staff	<ul style="list-style-type: none"> <li>• Cooking tent is isolated from sleeping tents by at least 3 times height of tent</li> <li>• No smoking or naked flames in sleeping tents</li> <li>• Fire procedure understood by all</li> <li>• Fire extinguishers and fire blankets available. First aider trained in burn treatment</li> <li>• Flammable fuel and equipment only used by trained competent staff</li> <li>• Operating procedures agreed for use of cook tents</li> <li>• Pupils only use light weight cooking equipment under close supervision by trained staff or assessed as competent by qualified leader</li> </ul>	Leaders using standing camps must have previous relevant experience	<b>Low/ Medium</b>	
Hygiene	Illness	Pupils, staff	<ul style="list-style-type: none"> <li>• Good practice followed. Leaders using kitchen have attended Basic Food Hygiene training or, at minimum, understand and follow guidance provided by LEA.</li> <li>• “Elsan” type toilets are managed by trained staff</li> <li>• Toilets have adequate hand washing facilities</li> <li>• Hands are always washed before handling food</li> </ul>		<b>Low</b>	

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