

**28 GENERIC RISK ASSESSMENT TRAVEL TO DEVELOPING COUNTRIES/ EXPEDITIONS TO REMOTE AREAS ABROAD Page 1**

The leader must have specific in-country and activity experience or the journey must be organised by a reputable and experienced organisation who can provide a well researched and planned venture, appropriate leadership, UK and in-country support. All arrangements must be approved by the LEA before any commitment is made. A specific written risk assessment related to the country(s) visited and the activities must be completed with advice from the LEA Outdoor Education Adviser (OEA)

HAZARD	RISK	PERSONS AT RISK	CONTROL MEASURES	COMMENTS/ ACTIONS	RESIDUAL RISK RATING	INITIAL IF ALL IN PLACE
Security, civil unrest, crime, terrorist activity	Possible fatality or injury, loss	Pupils, adults	<ul style="list-style-type: none"> <li>Refer to and follow all available Foreign Office advice; also advice from in-county hosts and contacts</li> <li>Whole group to be well briefed and aware of risks and precautions and emergency procedures</li> <li>Produce specific risk assessment and control measures for country of travel – amend risk assessment if situation changes, be ready to amend plans if necessary</li> </ul>	Make an early decision on the advisability of visiting any particular country. Monitor situation and maintain contacts up to departure and until end of trip. Inform parents of risks and precautions	<b>Medium/ Low depending on country</b>	
In country travel transport	Road traffic accident	Pupils, staff	<ul style="list-style-type: none"> <li>Plan travel to reduce risks, usually avoid travel on local buses, avoid travel at night, use vehicles with seatbelts if available</li> </ul>	Refer to Foreign Office website; inform parents of risks	<b>Medium</b>	
Insurance	Under-insured, not covered	Pupils, staff	<ul style="list-style-type: none"> <li>Check programme and level of cover with SCC Insurance Section. Ensure travel is arranged through a bonded agency</li> </ul>		<b>Low</b>	
Health, hygiene	Food poisoning, illness, effects of attitude, hypothermia, heat related	Pupils, staff	<ul style="list-style-type: none"> <li>Leaders must research hazards in areas to be visited</li> <li>All participants must be briefed re possible hazards and trained in precautions required</li> </ul>	Training required	<b>Medium</b>	

*This generic risk assessment for school use identifies the common hazards and control measures associated with this type of visit or activity. Before undertaking the activity, the **GROUP LEADER** must also make an “**EVENT-SPECIFIC**” assessment of any risks associated with their particular visit, including the **SITE, GROUP, ACTIVITIES, STAFFING & TRAVEL**.*

LOCATION OF VISIT:

DATE(S):

ASSESSMENT CARRIED OUT BY: NAME:

SIGNED:

DATE:

**28 GENERIC RISK ASSESSMENT TRAVEL TO DEVELOPING COUNTRIES/ EXPEDITIONS TO REMOTE AREAS ABROAD Page 2**

HAZARD	RISK	PERSONS AT RISK	CONTROL MEASURES	COMMENTS/ ACTIONS	RESIDUAL RISK RATING	INITIAL IF ALL IN PLACE
Walking, trekking, mountaineering, jungle travel, safari, back country and remote experience etc	Drowning, falls, illness far from medical help	Pupils, staff	<ul style="list-style-type: none"> <li>The Outdoor Education Advisers Panel guidelines should be followed in the planning of any expedition (available from OEA)</li> <li>Route must be pre-planned</li> <li>Plan is suitable for pupils' competence and fitness; pupils are provided with adequate training</li> <li>Route and leaders' qualifications must be approved by LEA OEA</li> <li>Competence of guides used must be assessed</li> <li>Assistant leader must have competence to lead group back to safety</li> <li>Leader must be first aid at work plus first aid trained for remote situations; assistant leader must have two day HSE approved first aid training</li> <li>Communications must allow rescue to be summoned effectively with minimum delay; areas where difficulty of evacuation could be life threatening should not be used</li> <li>Specific risks of locality (terrain, rivers, wildlife, weather patterns, culture etc) must be specifically assessed</li> </ul>	Refer to LEA OEA. A training plan required Scope for rescue and evacuation must be considered, before the location is finalised Parents must be informed of hazards and level of risk	<b>Medium</b>	
Accommodation	Fire, security	Pupils, staff	<ul style="list-style-type: none"> <li>Accommodation must be assessed in relation to risks of fire and security. Plans must be made for evacuation in the event of emergency and the group briefed</li> </ul>	Parents must be informed of risks involved	<b>Low</b>	
Adventure activities (e.g. rafting) etc	Drowning, falls, injury, possible fatality	All participants	<ul style="list-style-type: none"> <li>Schools must refer to LEA OEA before committing to any ventures. Providers of such activities must be able to demonstrate adequate competence and experience and risk assessment of the activity</li> </ul>	Pre-planning and parental approval required before the journey	<b>Medium</b>	
Programme/ itinerary	Injury, possible fatality	All participants	Specific risk assessment must cover all aspects of visit	Specific assessment of itinerary required	<b>Low</b>	

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