

29 GENERIC RISK ASSESSMENT SPORTS MATCHES (including after-school away matches)

Follow LEA generic risk assessments **1 ALL VISITS** and **2 TRAVEL** plus:

HAZARD	RISK	PERSONS AT RISK	CONTROL MEASURES	COMMENTS/ ACTIONS	RESIDUAL RISK RATING	INITIAL IF ALL IN PLACE
Parents inadequately informed	Parental anxiety/lack of parental approval	Pupils, parents	<ul style="list-style-type: none"> Parents informed in writing of their child's involvement in sports fixtures including accurate dates and times It is good practice to obtain parental consent for after-hours activities - this could be a general consent covering a term or year 	Provide parents with written information	Low	
Travel	Injury, possible fatality	Pupils, staff	<ul style="list-style-type: none"> Follow LEA generic risk assessment for travel Foresee any use of private cars and ensure parental permission is given if pupils are to be transported in private cars, taken home by other parents etc 	Gain parental consent for use of private cars	Low	
Inadequate supervision	Injury, possible fatality	Pupils	<ul style="list-style-type: none"> Pre-plan supervision and ensure sufficient staff to provide suitable supervision for pupils participating and spectating, changing etc, and to deal with any injuries or emergencies Ensure pupils understand arrangements Have a list of who is in the group. Head count especially when leaving school on arrival and departure 	Inform staff and pupils of arrangements	Low	
Return from visits after school hours	Injury, possible fatality	Pupils	<ul style="list-style-type: none"> Return is pre-planned and parents are informed where to collect pupils from (or it is pre-agreed with parents that older pupils will walk home) Suitable arrangements are made for any pupils whose parents fail to collect them 	Include in information to parents	Low	

*This generic risk assessment for school use identifies the common hazards and control measures associated with this type of visit or activity. Before undertaking the activity, the **GROUP LEADER** must also make an "EVENT-SPECIFIC" assessment of any risks associated with their particular visit, including the **SITE, GROUP, ACTIVITIES, STAFFING & TRAVEL**.*

LOCATION OF VISIT:

DATE(S):

ASSESSMENT CARRIED OUT BY: NAME:

SIGNED:

DATE: